

How does the Waitlist for Events work?

For some events, ushering positions that are available go quickly! These events are typically more highly-anticipated Regular Shows and Exclusive Access shows. Once positions are full, you will then have the option to be registered for the waitlist. Your position on the waitlist is determined by the date and time that you are registered for the event.

Regular Show Waitlist:

- If your preferred level for a Regular Show (the events for which you can self-register) is already full, you will have the option of assigning yourself to the waitlist. If there's only one waitlist available, you can tell by the notation under the "sign up" button in VolunteerHub.
- Once you have assigned yourself to the waitlist, you will get a confirmation email that you have been placed on the waitlist.
- When someone cancels the event, the usher at the top of the waitlist is automatically moved into a position for the event.
- Once you have been moved to a position for the event, you will receive a confirmation email that you are now registered for the event.
- The confirmation email may still be received the day of the event.

Exclusive Access Waitlist:

- Ushers are placed on this waitlist by the Volunteer Coordinator, determined by the order in which the request for registration is received.
- If your preferred level for an Exclusive Access is full and you indicated you do not wish to usher the other level, you will be placed next in line on the waitlist for your preferred level.
- You will receive a confirmation email that you have been placed on the waitlist.
- When someone requests to be cancelled from the event, the usher at the top of the waitlist is automatically moved into a position for the event.
- Once you have been moved to an active position for the event, you will receive a confirmation email that you are now registered for the event.
- The confirmation email may still be received the day of the event.

*Please note that currently VolunteerHub does not have a way for ushers to view your location on the waitlist. If you feel that you need to know your position, please email the Volunteer Coordinator for more information.